

NOTICE OF MEETING

TITLE OF GROUP MEETING: CONOVER BOARD OF SUPERVISORS
PLACE: CONOVER CENTER: 4665 CTH K E
DATE: THURSDAY, September 12, 2019
TIME: 6:00 PM
PURPOSE: REGULAR MEETING

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION

PROCEDURAL BUSINESS

1. Call meeting to order/Roll call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Approval of minutes from Regular Town Board meeting held on August 8, 2019, and Special Town Meeting held on August 20, 2019 and Special Town Board meeting held on August 20, 2019.
5. Reports on Standing and Special Committees: (a) Ambulance Dept: (b) Highway Dept: (c) Vol. Fire Dept: (d) Library (e) Parks-Recreation: Gary Lagueux, Jr. (f) Conover Outdoor Rec Cmte: Dale Mayo (g) Sanitation Dept (h) Town Facilities (i) Conover-Phelps Bike Trail: (j) Conover Chamber of Commerce (k) Finance Committee

NEW BUSINESS

1. Rick Clem – Uniform Dwelling Code/Building Inspector
2. Resolution 184-19 Town Lake Association Established
3. Closing Documents for new Town Property (purchased from Estate of Louise Larson)
4. Karl Boehm Recognition
5. Twin Lake Road Paving – Loan Documents \$63,000 Board of Commissioners of Public Lands
6. Road Abandonment – John Barnekow
7. 2020 Conover Comprehensive Plan Volunteers & Update – Karl Jennrich
8. Adjourn from Open Session and Reconvene in Closed Session for considering employment, promotion, demotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (SS 19.85 (1)(b)(c)) –Personnel Investigative Matter.(2) CLOSED SESSION-because of the nature of topics to be discussed pursuant to Wisconsin Statute 19.85(1)(b)(c) for conducting public business with sensitive information concerning employment, promotion, demotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
9. (3) Reconvene in OPEN SESSION
10. Bartender/Picnic Liquor licenses
11. Financial Reports: Claims, Budget vs. Actuals
12. Adjournment

Date of Posting of Notice: 09/09/19 (Town Web, Conover Center, Energy Mart, Jensen-Akins)
NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED:
Kathy Mitchell DEPUTY TOWN CLERK/TREASURER, TOWN OF CONOVER

Regardless of how stated, the board may act upon any item on the agenda. Persons in need of special consideration and accommodation for attending the meeting, shall be made to the Clerk with as much advance notice as possible to reasonably meet those needs. Contact the Town Clerk/Deputy at 715.479.8688

Town of Conover

Budget vs. Actuals: 2019 Budget - FY19 P&L

January - December 2019

	Total		
	Actual	Budget	% of Budget
Income			
41000 TAX REVENUES			
41150 PILT-State Conservation Land	8,742.03	4,500.00	194.27%
Total 41000 TAX REVENUES	\$ 8,742.03	\$ 4,500.00	194.27%
43000 INTERGOVERNMENTAL REVENUE			
43410 State Shared Revenues		41,010.00	0.00%
43420 2% Fire Insurance Dues Refund	10,436.18	9,500.00	109.85%
43529 Ambulance Aid - FAP		4,500.00	0.00%
43531 General Transportation Aids	107,301.92	215,000.00	49.91%
43630 Pilt On Forest Lands	0.00	1,000.00	0.00%
43650 Forest Cropland Aids	492.20	10,000.00	4.92%
43781 County Timber Sales	0.00	35,000.00	0.00%
43782 Natl Forest Income From Cty	7,322.57	1.00	732257.00%
43790 Cty Recycling Grant	12,086.54	4,500.00	268.59%
Total 43000 INTERGOVERNMENTAL REVENUE	\$ 137,639.41	\$ 320,511.00	42.94%
44000 LICENSES AND PERMITS			
44100 Liquor License	4,610.00	4,700.00	98.09%
44300 Permit, Driveways, Inspection	390.00	100.00	390.00%
44901 Zoning Permits	50.00	100.00	50.00%
Total 44000 LICENSES AND PERMITS	\$ 5,050.00	\$ 4,900.00	103.06%
46000 PUBLIC CHARGES			
46100 Gen Govt Chg-License Pub Fees	140.00	90.00	155.56%
46221 Fire Sign (Purchases)		100.00	0.00%
46720 Park Rentals	15.00	400.00	3.75%
46743 Conover Center Rental	600.00	400.00	150.00%
Total 46000 PUBLIC CHARGES	\$ 755.00	\$ 990.00	76.26%
48000 MISCELLANEOUS REVENUE			
48110 Interest Income	15,120.64	6,000.00	252.01%
48113 LifeQuest Receipts	22,997.54	30,000.00	76.66%
48114 LifeQuest Net Receipts CFD		1,000.00	0.00%
48201 Post Office Lease	6,266.19	10,500.00	59.68%
48500 Donations/Contrib From Privat	709.00	4,000.00	17.73%
48905 Post Office Heating Allocation	403.62	500.00	80.72%
48906 Post Office Electric Metering	561.68	2,000.00	28.08%
Total 48000 MISCELLANEOUS REVENUE	\$ 46,058.67	\$ 54,000.00	85.29%
49000 TRANSFERS FROM OTHER FUNDS			
49100 Proceeds From Debt	139,559.00	482,033.00	28.95%
Total 49000 TRANSFERS FROM OTHER FUNDS	\$ 139,559.00	\$ 482,033.00	28.95%
Total Income	\$ 337,804.11	\$ 866,934.00	38.97%
Gross Profit	\$ 337,804.11	\$ 866,934.00	38.97%
Expenses			
51000 GENERAL GOVERNMENT EXPENSE			
51100 BOARD			

Town of Conover

Budget vs. Actuals: 2019 Budget - FY19 P&L

January - December 2019

	Total		
	Actual	Budget	% of Budget
5110001 Board Wages	19,246.93	30,156.00	63.82%
5110028 Board Pubs/Subs/Dues	1,007.00	1,200.00	83.92%
5119928 Board Misc Expense		500.00	0.00%
Total 51100 BOARD	\$ 20,253.93	\$ 31,856.00	63.58%
51300 LEGAL			
5130011 Legal Contracted Services	1,426.00	1,500.00	95.07%
Total 51300 LEGAL	\$ 1,426.00	\$ 1,500.00	95.07%
51420 CLERK			
5142001 Clerk Wages	16,082.00	22,440.00	71.67%
5142002 Deputy Clerk	12,716.00	22,440.00	56.67%
5142003 Clerk Health Insurance	3,300.00	4,200.00	78.57%
5142004 Deputy Clerk Health Insurance	3,850.00	4,200.00	91.67%
5142005 Clerk Retirement	1,950.00	4,680.00	41.67%
5142006 Deputy Clerk Retirement	3,753.75	4,680.00	80.21%
5142010 Clerk Workshops - 2016 Budget	18.00	2,000.00	0.90%
5142020 Clerk Supply	1,616.76	5,000.00	32.34%
5142021 Clerk Office Equip Maint	70.00	5,000.00	1.40%
5142022 CLERK Internet & Phone	2,138.07	3,852.00	55.51%
5142025 Clerk Mileage	193.72	450.00	43.05%
5142026 Clerk Postage & Copying	486.31	2,200.00	22.11%
5142028 Clerk Pubs/Subs/Dues	2,057.79	2,000.00	102.89%
5142051 Clerk Copier Lease	2,140.17	1,937.00	110.49%
5142081 Clerk Public Officials Bond	-198.00	1,065.00	-18.59%
Total 51420 CLERK	\$ 50,174.57	\$ 86,144.00	58.24%
51440 ELECTION			
5144001 Election Wages	1,225.00	2,000.00	61.25%
5144028 Election Publications	77.40	100.00	77.40%
5144099 Election - Other	29.32	500.00	5.86%
51520 TREASURER			
5152011 Treasurer Audit & Accting	21,272.80	8,500.00	250.27%
Total 51520 TREASURER	\$ 21,272.80	\$ 8,500.00	250.27%
51530 ASSESSOR			
5153011 Assessor Contract	16,000.00	16,000.00	100.00%
5153021 Board of Review Exp/Pub	271.90	550.00	49.44%
5153091 Assessor Board Of Review	1,399.98	1,400.00	100.00%
Total 51530 ASSESSOR	\$ 17,671.88	\$ 17,950.00	98.45%
51600 TOWN HALL			
5160015 Contract Services (Janitorial)	2,160.00	4,800.00	45.00%
5160020 Town Hall Supplies	3,338.59	3,300.00	101.17%
5160021 Town Hall Repairs	3,373.63	5,000.00	67.47%
5160022 Town Hall Utilities	5,506.44	10,000.00	55.06%
5160099 Town Hall - Other	1,186.42	1,900.00	62.44%
Total 51600 TOWN HALL	\$ 15,565.08	\$ 25,000.00	62.26%

Town of Conover

Budget vs. Actuals: 2019 Budget - FY19 P&L

January - December 2019

	Total		
	Actual	Budget	% of Budget
51900 OTHER GENERAL GOVERNMENT			
5193806 Unemployment Insurance		1,500.00	0.00%
5193807 Worker's Comp Insurance	35,729.50	21,500.00	166.18%
5193881 General Liability Insurance		17,713.00	0.00%
5193882 EMS/CFD Firefighter Ins (WSFFA)		1,000.00	0.00%
Total 51900 OTHER GENERAL GOVERNMENT	\$ 35,729.50	\$ 41,713.00	85.66%
Total 51000 GENERAL GOVERNMENT EXPENSE	\$ 164,240.07	\$ 216,063.00	76.01%
52000 PUBLIC SAFETY EXPENSES			
52200 FIRE PROTECTION			
5220001 Fire Prot Wages	3,200.00	4,800.00	66.67%
5220003 Fire Insurance Retirement/Recognition	675.00	17,000.00	3.97%
5220010 Fire Prot Training/Misc/Shots	1,540.42	3,500.00	44.01%
5220011 Fire Inspector	1,000.00	2,000.00	50.00%
5220020 Fire Prot Supplies	2,477.66	11,000.00	22.52%
5220021 Fire Prot Maint	4,298.31	5,000.00	85.97%
5220022 Fire Prot Utilities	3,721.78	4,000.00	93.04%
5220023 50% INTERNET ACCESS	378.95	600.00	63.16%
5220024 LifeQuest Fees - Fire Dept		500.00	0.00%
5220028 FireProt Dues/Secretary	960.00	1,600.00	60.00%
5220032 Fire Prot Gas/Oil/Grease	871.87	2,500.00	34.87%
5220090 Fire Prot 2% Fire Dues Supplies	205.00	10,000.00	2.05%
5220092 Fire Prot Page Calls	39.30	20,000.00	0.20%
Total 52200 FIRE PROTECTION	\$ 19,368.29	\$ 82,500.00	23.48%
52300 AMBULANCE			
5230001 Ambulance Operating Expense	6,162.77	10,000.00	61.63%
5230002 WAGES - SALARY	38,918.78	65,000.00	59.88%
5230005 SUPPLY-SHOTS	5,112.27	8,000.00	63.90%
5230006 EQPT-RADIOS-UNIFORMS	2,776.01	5,000.00	55.52%
5230007 LifeQuest BILLING & EXPENSE	3,989.06	5,500.00	72.53%
5230009 AMB 50% NTERNET ACCESS	716.78	600.00	119.46%
5230010 UTILITIES - HEAT - ELECTRIC	1,342.63	4,000.00	33.57%
5230011 FUEL EXPENSE	320.80	1,000.00	32.08%
5230012 FAP Award Training Aids	2,219.99	3,000.00	74.00%
5230013 FAP Award EMT Basic Training	662.05	1,000.00	66.21%
5230099 Ambulance - Other	917.45	1,000.00	91.75%
Total 52300 AMBULANCE	\$ 63,138.59	\$ 104,100.00	60.65%
Total 52000 PUBLIC SAFETY EXPENSES	\$ 82,506.88	\$ 186,600.00	44.22%
53000 PUBLIC WORKS EXPENSE			
53311 HIGHWAY MAINTENANCE			
5331101 Highway Maint Wages	119,404.96	185,000.00	64.54%
5331102 Highway Overtime Wages	6,050.14	10,000.00	60.50%
5331103 Highway Retirement	20,103.69	37,440.00	53.70%

Town of Conover			
Budget vs. Actuals: 2019 Budget - FY19 P&L			
January - December 2019			
		Total	
	Actual	Budget	% of Budget
5331104 Highway Health Insurance	37,889.92	83,448.00	45.41%
5331105 Highway Sick Time	2,342.95	10,000.00	23.43%
5331107 Garage Utilities	3,318.72	6,000.00	55.31%
5331120 Garage Supplies	12,888.87	15,000.00	85.93%
5331121 Highway Equipment Repairs	17,187.75	25,000.00	68.75%
5331127 Garage Phone	1,942.87	3,000.00	64.76%
5331131 Culverts	3,110.00	10,000.00	31.10%
5331132 Gas/Oil/Grease	23,037.72	26,000.00	88.61%
5331133 Salt, Sand & Snow Removal		2,600.00	0.00%
5331135 Road Signs		2,000.00	0.00%
5331136 Highway Gravel	-48,476.87	45,000.00	-107.73%
5331142 Road Repairs	1,009.60	11,000.00	9.18%
5331143 Hwy Equip & Repairs Sinking Fun		5,000.00	0.00%
Total 53311 HIGHWAY MAINTENANCE	\$ 199,810.32	\$ 476,488.00	41.93%
53420 Street Lighting	3,849.28	6,200.00	62.09%
53620 REFUSE & GARBAGE COLL			
5362001 Transfer Bldg Expense		100.00	0.00%
5362003 Transfer Utilities (elec)	579.46	1,000.00	57.95%
Total 53620 REFUSE & GARBAGE COLL	\$ 579.46	\$ 1,100.00	52.68%
Total 53000 PUBLIC WORKS EXPENSE	\$ 204,239.06	\$ 483,788.00	42.22%
54000 HEALTH & HUMAN SERVICES			
54100 Animal Control Expense		500.00	0.00%
5491099 Cemetery - Other	318.70	1,500.00	21.25%
Total 54000 HEALTH & HUMAN SERVICES	\$ 318.70	\$ 2,000.00	15.94%
55000 CULTURE, REC & ED EXPENSE			
55110 Library Expense	24,000.00	24,000.00	100.00%
5520021 Parks Expense - repairs/mowing/utilities	6,101.14	10,000.00	61.01%
5520022 Park	477.66	4,000.00	11.94%
5520023 Bike/Ped Trail Expense		3,000.00	0.00%
5520024 Park Improvements	700.16	12,500.00	5.60%
Total 55000 CULTURE, REC & ED EXPENSE	\$ 31,278.96	\$ 53,500.00	58.47%
56000 CONSERVATION & DEV EXPENSE			
5670089 Comprehensive Long Term Planning		3,000.00	0.00%
5670090 Chamber Of Commerce	12,197.27	12,000.00	101.64%
5670092 Tourist Info Center	209.81	300.00	69.94%
Total 56000 CONSERVATION & DEV EXPENSE	\$ 12,407.08	\$ 15,300.00	81.09%
57000 CAPITAL OUTLAY			
57140 Conover Center Outlay	21,564.00	25,000.00	86.26%
57190 Off Equip/Assisted PR/Clerk Dep	6.87	750.00	0.92%
5722058 CFD 2018 Equip Replacement(Hoses)	8,286.39	10,000.00	82.86%
5722059 FD Uniforms/Equipment	10,100.40	16,000.00	63.13%
5722060 FD Tender Assigned Fund		5,000.00	0.00%

Town of Conover
Budget vs. Actuals: 2019 Budget - FY19 P&L
 January - December 2019

	Total		
	Actual	Budget	% of Budget
5722062 FD Grant SCBA Tanks	1,313.89	15,000.00	8.76%
5722063 New 911 Fire Signs	4,944.18	10,000.00	49.44%
5723099 Ambulance Assigned Fund		5,000.00	0.00%
57324 Highway Equipment & Repairs Outlay	248,340.00	75,000.00	331.12%
57332 Road Const - Hwy Outlay		300,000.00	0.00%
57333 Asphalt/Crack/Patch		15,000.00	0.00%
57335 Rummels Road	-13,807.97	143,000.00	-9.66%
57620 Park Shelter Outlay	774.75	5,000.00	15.50%
57621 Boat Landing	11,038.18	1.00	1103818.00%
57622 Salt Shed	4,162.10	125,000.00	3.33%
Total 57000 CAPITAL OUTLAY	\$ 296,722.79	\$ 749,751.00	39.58%
58000 DEBT SERVICE			
58100 PRINCIPAL			
5810083 LEASE 2016.02.04 - HWY Tractor	18,239.00	18,239.00	100.00%
5810084 Lease 98690 John Deere Tractor	20,253.81	20,263.81	99.95%
5810085 Loan 2017028.01	89,820.45	89,820.45	100.00%
Total 58100 PRINCIPAL	\$ 128,313.26	\$ 128,323.26	99.99%
58221 INTEREST			
5822172 Lease 98690 John Deere Backhoe	3,038.91	3,038.91	100.00%
5822175 INT 2017028.01	6,906.02	6,906.00	100.00%
5822183 INT 2016.02.04 - HWY Tractor	1,761.00	1,760.99	100.00%
Total 58221 INTEREST	\$ 11,705.93	\$ 11,705.90	100.00%
Total 58000 DEBT SERVICE	\$ 140,019.19	\$ 140,029.16	99.99%
Total Expenses	\$ 931,732.73	\$ 1,847,031.16	50.44%
Net Operating Income	-\$ 593,928.62	-\$ 980,097.16	60.60%
Net Income	-\$ 593,928.62	-\$ 980,097.16	60.60%

Town of Conover Transaction List by Date

August 2019

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount
08/01/2019	Check	DD	ON COURSE YARD CARE	July Mowing INVOICE TUTT	-Split-	-1,464.75
08/01/2019	Check	1755	H&H Coatings	Repair Town Shop Roof	57900 CAPITAL OUTLAY:Contingency Fund	-2,600.00
08/01/2019	Check	1756	Eagle Waste and Recycling	Inv 342622	-Split-	-217.74
08/01/2019	Check	1231	Mountain Engineering	Muskkrat Creek Inv #1907834	533113Z PUBLIC WORKS EXPENSE:HIGHWAY MAINTENANCE:Culverts	-3,000.00
08/01/2019	Check	1757	HICKS ENTERPRISES, LLC	inv# 44056	533113Z PUBLIC WORKS EXPENSE:HIGHWAY MAINTENANCE:Gas/Oil/Grease	-828.13
08/01/2019	Transfer			Repair Shop Roof - see check from RVB Ckg #1755	11101 RVB Checking	-2,600.00
08/02/2019	Check		IRS	Tax Payment for Period: 07/27/2019-07/30/2019	21100 Payroll Liabilities-Federal	-363.22
08/04/2019	Check	DD	Curt S. Hayden	Pay Period: 07/21/2019-08/03/2019	-Split-	-1,165.05
08/04/2019	Check	DD	Kendra L Lederer	Pay Period: 07/21/2019-08/03/2019	-Split-	-316.31
08/05/2019	Check	DD	Jessica J Doyen	July	5100019 GENERAL GOVERNMENT EXPENSE:TOWN HALL:Contract Services (Janitorial)	-300.00
08/06/2019	Check	1759	PC Troubleshooting	microsoft install on laptop	5142021 GENERAL GOVERNMENT EXPENSE:CLERK:Clerk Office Equip Maint	-70.00
08/06/2019	Deposit				-Split-	1,724.91
08/07/2019	Check	DD	John H. Barnekow	Pay Period: 07/21/2019-08/03/2019	-Split-	-1,590.40
08/07/2019	Check	DD	Karl W Boehm	Pay Period: 07/21/2019-08/03/2019	-Split-	-1,247.27
08/07/2019	Check	DD	Robert Cline	Pay Period: 07/21/2019-08/03/2019	-Split-	-55.28
08/07/2019	Check	DD	Billie Jo j Ernst	Pay Period: 07/21/2019-08/03/2019	-Split-	-94.20
08/07/2019	Check	DD	Kevin Hartman	Pay Period: 07/21/2019-08/03/2019	-Split-	-1,305.09
08/07/2019	Check	DD	Shirley Jesse	Pay Period: 07/21/2019-08/03/2019	-Split-	-329.83
08/07/2019	Check	DD	John K. McCaughn	Pay Period: 07/21/2019-08/03/2019	-Split-	-271.78
08/07/2019	Check	DD	Diane Price	Pay Period: 07/21/2019-08/03/2019	-Split-	-436.76
08/07/2019	Expense			per bank statement	6560 Payroll Expenses	-241.00
08/08/2019	Check	0	Frontier	Internet & phone	-Split-	-94.61
08/08/2019	Check	1761	Bowmar Appraisal Inc.	final	EXPENSE:ASSESSOR-Assessor Contract	-5,920.00
08/08/2019	Check	1762	HICKS ENTERPRISES, LLC	inv# 44128	MAINTENANCE:Gas/Oil/Grease	-853.74
08/08/2019	Check	1763	Frontier	Town Garage July invoice	MAINTENANCE:Garage Phone	-82.11
08/08/2019	Check	1764	AUTO VALUE	July 2019 Statement	-Split-	-43.45

Town of Conover

Transaction List by Date

August 2019

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount
08/08/2019	Check	1765	O'Brien, Anderson,Burgy, Garbowicz &	Legal counsel July 2019	EXPENSE:LEGAL:Legal Contracted Services	-145.00
08/08/2019	Check	1766	Operating Engineers Local 139	July 2019 Health Ins. Dues	21511 Union Insurance Employee %	-6,898.53
08/08/2019	Check	1767	Operating Engineers Local 139	July 2019 Pension Dues	MAINTENANCE:Highway Retirement	-2,779.88
08/08/2019	Check	1768	TRUCK EQUIPMENT INC	Inv# 861258-00	MAINTENANCE:Highway Equipment Repairs	-236.22
08/08/2019	Check	1232	Rent-A-Flash	Invoice # 67183	5722063 CAPITAL OUTLAY:New 911 Fire Signs	-2,358.80
08/08/2019	Check	DD	John H. Barnekow	OT Payment	-Split-	-1,495.46
08/09/2019	Check		IRS	Tax Payment for Period: 08/03/2019-08/06/2019	21100 Payroll Liabilities-Federal	-532.71
08/12/2019	Deposit				-Split-	30.00
08/12/2019	Check	1769	Oshkosh Fire & Police Equipment	inv #46814	PROTECTION:Fire Prot Supplies	-62.50
08/12/2019	Check	1770	HICKS ENTERPRISES, LLC	Inv #44216	MAINTENANCE:Gas/Oil/Grease	-886.66
08/12/2019	Check	1771	Peterson Metz Ltd	Inv #46819	EXPENSE:TREASURER:Treasurer Audit & Accting	-3,325.00
08/12/2019	Check	1772	Roland Machinery Co	Invoice #45039185	3331121 PUBLIC WORKS EXPENSE:HIGHWAY	-129.15
08/12/2019	Check	1773	Buckatobon Lakes Association	Calendar	MAINTENANCE:Highway Equipment Repairs	-20.00
08/14/2019	Check		IRS	Tax Payment for Period: 08/07/2019-08/09/2019	EXPENSE:CLERK:Clerk Supply	-2,007.50
08/15/2019	Check	1725	Charles Schwab	Katherine Mitchell Retirement	21100 Payroll Liabilities-Federal	0.00
08/15/2019	Check	1726	Steiner	Voided - Jennifer Steiner ROTH IRA	21000 Payroll Liabilities	0.00
08/19/2019	Check	1775	HAHN PRINTING INC.	park sign	21000 Payroll Liabilities	-386.50
08/19/2019	Check	1971	WI Department of Transportation	GHT reimbursed expense	47339 INTERGOVERNMENTAL CHGS FOR SVC:GRT BIKE TRAIL FUNDING	-354.62
08/20/2019	Check	DD	Randall Barnes	Pay Period: 08/01/2019-08/31/2019	-Split-	-369.40
08/20/2019	Check	DD	George Champeny	Pay Period: 09/01/2019-09/30/2019	-Split-	-479.10
08/20/2019	Check	DD	Karl Jenrich	Pay Period: 08/01/2019-08/31/2019	-Split-	-484.83
08/20/2019	Check	DD	Gary J Lagueux, Jr.	Pay Period: 08/01/2019-08/31/2019	-Split-	-398.49
08/20/2019	Check	DD	Chad M Lederer	Pay Period: 08/01/2019-08/31/2019	-Split-	-110.82
08/20/2019	Check	DD	Dale R Mayo	Pay Period: 08/01/2019-08/31/2019	-Split-	-387.01
08/20/2019	Check	DD	Katherine Mitchell	Pay Period: 08/01/2019-08/31/2019	-Split-	-1,094.36
08/20/2019	Check	DD	Jennifer L. Steiner	Pay Period: 08/01/2019-08/31/2019	-Split-	-1,789.87
08/20/2019	Check	DD	Thomas R Timken Jr	Pay Period: 08/01/2019-08/31/2019	-Split-	-409.83
08/21/2019	Check		WI Department of Revenue	Tax Payment for Period: 07/01/2019-07/31/2019	21110 Payroll Liabilities-State	-1,162.99

Town of Conover Transaction List by Date

August 2019

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount
08/21/2019	Check	DD	Perry D. Renberg	Pay Period: 08/04/2019-08/17/2019	-Split-	-100.07
08/21/2019	Check	DD	Chad A Wright	Pay Period: 08/04/2019-08/17/2019	-Split-	-36.29
08/21/2019	Transfer			mid year tax receipts	11103 RVB Tax Account	-340,799.28
08/21/2019	Check	DD	John H. Bamekow	Pay Period: 08/04/2019-08/17/2019	-Split-	-1,430.54
08/21/2019	Check	DD	Karl W Boehm	Pay Period: 08/04/2019-08/17/2019	-Split-	-1,277.55
08/21/2019	Check	DD	Robert Cline	Pay Period: 08/04/2019-08/17/2019	-Split-	-163.88
08/21/2019	Check	DD	Logan Croker	Pay Period: 08/04/2019-08/17/2019	-Split-	-62.06
08/21/2019	Check	DD	Billie Jo j Ernst	Pay Period: 08/04/2019-08/17/2019	-Split-	-136.67
08/21/2019	Check	DD	Kevin Hartman	Pay Period: 08/04/2019-08/17/2019	-Split-	-1,315.74
08/21/2019	Check	DD	Curt S. Hayden	Pay Period: 08/04/2019-08/17/2019	-Split-	-1,165.04
08/21/2019	Check	DD	Shirley Jesse	Pay Period: 08/04/2019-08/17/2019	-Split-	-277.89
08/21/2019	Check	DD	Kendra L Lederer	Pay Period: 08/04/2019-08/17/2019	-Split-	-215.21
08/21/2019	Check	DD	John K. McCaughn	Pay Period: 08/04/2019-08/17/2019	-Split-	-226.07
08/21/2019	Check	DD	Diane Price	Pay Period: 08/04/2019-08/17/2019	-Split-	-372.50
08/22/2019	Check	1973	Pitney Bowes	act 8000-9090-1039-6401	EXPENSE:CLERK:Clerk Postage & Copying	-116.74
08/22/2019	Check	1974	Verizon Wireless	invoice# 9835790989	EXPENSE:AMBULANCE:AMB 50% NTERNET	-41.93
08/22/2019	Check	1975	Frontier	Town Clerk Office - internet and phone	EXPENSE:CLERK:CLERK Internet & Phone	-128.21
08/22/2019	Check	1976	Pittik & Wick Inc.	Invoice # 182475	57140 CAPITAL OUTLAY:Conover Center Outlay	-7,370.00
08/22/2019	Check	1977	EO Johnson	Invoice# 605834	EXPENSE:CLERK:Clerk Copier Lease	-164.00
08/22/2019	Check	1978	HICKS ENTERPRISES, LLC	Inv #44370 and Inv #44290	MAINTENANCE:Gas/Oil/Grease	-1,092.90
08/22/2019	Deposit				-Split-	1,115.15
08/22/2019	Invoice	2019	USPS	August 2019 Settlement	-Split-	60.43
08/22/2019	Deposit				-Split-	340,799.28
08/23/2019	Check		IRS	Tax Payment for Period: 08/17/2019-08/20/2019	21100 Payroll Liabilities-Federal	-1,316.61
08/26/2019	Check	1979	WE Energies	July 2019 Bill	-Split-	-1,405.32
08/26/2019	Check	1980	Vilas County Highway Department	July payment	MAINTENANCE:Garage Supplies	-38.12
08/26/2019	Check	1981	I-State Truck Center	Invoice # C271016386:01	MAINTENANCE:Highway Equipment Repairs	-82.31
08/26/2019	Check	1982	Dist.	July 2019 tax collections	COLLECTIONS:Tax Settlement From County	-3,637.61
08/26/2019	Check	1983	Rehabilitation District	District	COLLECTIONS:LAKE DIST - SPEC. CHG	-1,522.06
08/28/2019	Check	SVCCHRG		Service Charge	6560 Payroll Expenses	-243.00

Town of Conover						
Assigned Fund Balances						
as of August 31, 2019						
		1/01/19 Balance	2019 Expenses	Income	2019 Income	Balance
11101	Interest Earned YTD: River Valley Checking:				\$9,440.97	\$289,054.60
11102	Interest Earned YTD: Designated Funds:				\$4,529.58	\$334,170.89
11103	Interest Earned YTD: Tax Account:				\$186.72	\$340,896.00
	RVB Total Funds					\$964,121.49
	Designated Funds:					
21120	RVB Designated Acct - Election-Voter Equip: Exp Acct 57190	4,500.00				\$4,500.00
21121	RVB Designated Acct - Clerk Copier Fund	0.00				\$0.00
21123	RVB Designated Acct - Conover Center Outlay	0.00				\$0.00
21125	Ambulance FAP Training Funds	9,221.92				\$9,081.92
21127	RVB Designated Acct - Conover Rec Donations: Income Acct 48500	3,644.45	\$81.96	\$87.00		\$3,649.49
21131	RVB Designated Acct - Recreational Park Cmte Donations	2,500.00				\$2,500.00
21128	RVB Designated Acct - Ambulance Sinking Fund: Exp Acct 5723099	30,000.00				\$30,000.00
21130	RVB Designated Acct - Ride In The Park Fund: 48500 Inc Acct	568.50				\$568.50
21160	RVB Designated Acct - Highway Accumulated Sick Hours	10,000.00				\$10,000.00
21161	RVB Designated Acct - Highway Equipment Sinking Fund: Exp Acct 57324 & 5331143	34,781.92	\$109,781.92	\$75,000.00		\$0.00
21162	RVB Designated Acct - Highway Gravel (exp account 5331136)	42,437.50		\$19,582.00		\$62,019.50
21163	RVB Designated Acct - 911 New Fire Signs Sinking Fund: 5722063 Expense Acct.	4,607.97	\$4,562.30			\$45.67
21169	RVB Designated Acct - Hwy. Dept. Salt Shed	10,646.00	\$309.60			\$10,336.40
21170	RVB Designated Acct - Culverts - Bridges: Inc Acct: 49014, Exp Acct: 57888	31,122.67	\$3,110.00	\$22,250.00		\$50,262.67
21174	RVB Designated Acct - Bike Trail Maintenance: Exp Acct: 5520023	4,430.00				\$4,430.00
21175	RVB Designated Acct - Park Shelter Sinking Fund: Exp Acct 57620	16,861.00				\$16,861.00
21176	RVB Designated Acct - Contingency Fund: Exp Acct 57900	84,294.44	\$3,985.31	\$5,097.46		\$85,406.59
21177	RVB Designated Acct - Boat Landing Sinking Fund: Exp Acct 55400, 57621	3,098.00	\$3,098.00			\$0.00
21178	RVB Designated Acct - Park Renovations: Exp Acct: 5520024	6,131.58	\$588.00	\$5,000.00		\$10,543.58
21180	RVB Designated Acct - FD Eqpt & Misc Expense: SCBA's: 5722062 Expense Acct.	0.00	\$338.00	\$7,508.00		\$7,170.00
21181	RVB Designated Acct - FD Tanker Sinking Fund: Exp Acct 5722060	20,000.00		\$5,000.00		\$25,000.00
	Total Assigned Funds Balance :					\$332,375.32

August 2019 Department Reports

Public Works Department – Submitted by John Barnekow, Foreman:

Community Center and Fire Department Generators: We changed the motor oil and did a complete service on both generators.

Street Signs and Fire Numbers: We are still in the process of replacing the Street Signs and Fire Numbers to the new reflective style.

Road Maintenance: We had a section of Rummels Road that had to have a two- foot lift installed to get water to drain off that was ponding on the roadway. The lift heightens the road, which results in the water shedding. We removed the old asphalt on this section and added a sand lift along with gravel. We then hauled gravel to Rummels Road to get it ready to be paved until we ran out of gravel in Gateway Pit.

We moved the wheel loader to Volkmann Pit in Phelps where we still have gravel and hauled to the section of Pioneer Road that we are paving. Pioneer Road is ready to pave.

We hauled gravel and graded it off on Hegemann Road and Elrose Court to prepare them to be paved.

We installed two culverts on Twin Lake Road that needed to be replaced before it gets paved.

We fixed the sand holes on Baker Lake Road by digging them out with the John Deere Backhoe and filling them with gravel.

We fixed the sand holes on Fire Lane Road by digging them out with the John Deere Backhoe and filling them with gravel.

We have been grading roads after each time it has rained.

We had to patch some of the roads with cold patch.

We have had a couple culverts that needed to be cleaned out after beavers had plugged them up.

We had to clean up some falling trees on the roads after the recent windstorms.

Highway Department Equipment: We had to change some tires on the dump trucks because of flat tires and vibrations. We have extra tire and wheel sets that we had put on. Having the extra sets resulted in decreased down time as having them on site prevented the need to take the dump truck to get serviced at an offsite location. We will have to purchase some more tires to replace the ones we used.

Conover Fire Department - Submitted by Randy Barnes, Fire Chief:

Troy Ernst is starting a new firefighter class at Nicolet College.

5 Alarm was at station for our SCBA Annual service.

Equipment was inspected to find out what is needed in order to keep in compliance with state codes and surrounding departments.

Conducted 2 nights of training.

Lift assists:	11
CO2 alarm:	1
Fire cancelled:	1
Training:	2
Total calls & meetings:	15

Conover Ambulance Department – Submitted by Shirley Jesse, Director:

Transports	3
Non-transports	5 (lift assist, PNB, and 1 ERMH took)
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TOTAL CALLS	8

2 people are starting class on 9/18/19.

One person that was going to take the class has decided that there is too much on his plate right now, and will not be taking the class.

I have not heard anything on the FAP Grant for this year, many issues with the State getting it released and new format for all services, not sure what this year will bring in receiving the grant.

Conover Library Trustee Report – Submitted by Caron Stegemann:

On Monday, August 12th at 6pm, members of the Eagle River Genealogy Society were available to answer questions and assist with family history projects.

On August 13th at 10:30am, the library had a therapy dog Sami (handler, Bill Wood) visit the memory cafe' along with music, conversation, and refreshments.

Nic Aschenbrenner's troop has finished installing their labyrinth. They will be reseeding and installing signage.

Foundation bricks have been installed and the Library will be looking into having some lawn restoration done in the spring.

On Thursday, September 5, from 6:30 to 8:30pm, the Olson Library Evening Book Discussion Group will meet in the Community Room. Contact Pat at the Library for book title. On Monday, September 9 at 1pm, the Fact & Fiction Book Group will discuss "Girl in Disguise" by Greer Macallister. On Thursday, September 12 at 1pm, the Daytime Book Club will meet to discuss "Victoria & Albert: A Royal Love Affair" by Daisy Goodwin.

On Saturday, October 5th, the Library will participate in the Cranberry Fest and will have refreshments and cranberry activities for kids

Chamber Board Report – Submitted by Jennifer Schiddel, Secretary: